



MINUTES BOOK

Faculty of Arts

Board of Studies : English

— Notice —

23 July, 2021

All the BOS members are hereby informed that the BOS meeting is scheduled on 27 July, 2021 at 2:30 PM on zoom online platform to discuss about the previous meeting's minutes, review of current syllabus of UG and PG Curriculum.

All the members are requested to join the zoom meeting of BOS on time.

Agenda :-

1. Reading minutes of previous meeting
2. Review of current syllabus.
3. Discuss on UG & PG Curriculum.
4. AOB.

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- |                      |          |                    |
|----------------------|----------|--------------------|
| 1. Dr. A.A. Jadhav   | Chairman | <i>[Signature]</i> |
| 2. Dr. S.D. Bhandare | Member   | <i>[Signature]</i> |
| 3. Dr. C.A. Dawane   | — A —    | <i>[Signature]</i> |
| 4. Dr. Vineeta Kaur  | ACN      |                    |
| 5. Dr. D.N. More     | VN       |                    |



Shiv Chhatrapati Shikshan Sanstha's

**Rajarshi Shahu Mahavidyalaya (Autonomous), Latur**

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**Faculty of Arts**

**Board of Studies : English**

6. Dr. H. Lokhade.
7. Mr. Harshad munge PG. Alumni
8. Mr. Rahul Athawale Int. nom. - *[Signature]*
9. Dr. Sambhaji Patil other lang. *[Signature]*
10. Mr. Kishor Patil member *[Signature]*
11. Mr. Krishna Deshmukh -e-
12. Dr. Sachin Kale -e- *[Signature]*
13. Mr. Mahesh Kumbhar -e- *[Signature]*
14. Dr. Abhijit Bhandwalkar -e- *[Signature]*



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27/07/2021.

The BOS in English meeting was conducted online on 27/07/2021 on zoom platform for reading minutes of previous meeting, Review of current syllabus, discussions on UG I & PG I Curriculum.

Dr. Anuja Jadhav, the Chairman of the BOS meeting welcomed all the BOS members in the online Zoom meeting. The BOS, chairman mentioned the minutes of previous meeting before the members and talked about the current syllabus. After introspection of the previous minutes and syllabus, the actual meeting started for the discussions.

Discussion: —

After welcoming all the BOS members, the BOS members started discussion on the current syllabus of UG I and PG I.

In this meeting, the BOS members firstly discussed on the UG I & syllabus including Ability Enhance Compulsory course as well as Core courses. For AECC course the BOS members suggested to incorporate module in Communicative English papers like - UG I, II, III & IV (CE). There will be nine choice in module for choosing selecting module to students.



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The contents in the module should not be lengthy, it should be clear, brief and innovative for the students and benefited them in their future life. They also suggested to develop the study material in the due course of time. They also told to the faculty for making good videos on the study material. In the module, include Grammar, communications, poems, prose, short-stories etc must be incorporated in it suggested by the BOS members.

Regarding UG Core Courses, the BOS members discussed. They advised us to keep or take title of the papers according to the ages of literature. For UG Core Courses, there should be age wise study.

For Bachelor of Vocation (B.VOC), the BOS members discussed on the various units of I year & II year. But they said, whatever changes we made in the previous meeting that are enough. There is no change in the units, title of the paper of I & II year B.VOC.

The through discussions happen on the titles of paper-BA CEP. The BOS members discussed on the title of BA CEP I year paper - English for Competitive Exam-I. They wanted to change the topic as - English for professional Environment (Saluja man) but more after more discussions on the title, they sanctioned the previous title of the paper.



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The BOS <sup>members</sup> also suggested to form separate BOS for BA CEP and B.VOC.

Atlast the BOS members discussed on the PG syllabus of I year. Paperwise discussion happened on the syllabus. After study of papers and titles, they suggested that there is no change but you can make 10% syllabus according to the need of students.

In this way active participation of all BOS members was in the BOS meeting. All were participated in the meeting with their views, thoughts & opinion. After oath of thanks, the meeting was over with the permission of the BOS chairman.

Minutes : —

The BOS meeting was conducted successfully on 27/7/2021 as per the agenda of the meeting.

- The BOS members introspected the previous syllabus
- The BOS members reviewed the current syllabus
- The BOS members suggested to start module system in CE I & II papers.
- Incorporate useful content in module system
- Develop the study material for module system as well as UG core courses & PG English courses.
- Start certificate courses in English languages.



- Change 10% syllabus or content from the PG I year syllabus.

**Action Taken Report : →**

The BOS members were actively participated in the meeting. They all discussed as per the agenda of the meeting. The BOS members gave sanction for the module system for I and II year communicative English. The members also reviewed all syllabus and gave authority to incorporate useful content in the module system.

Whatever suggested by the respective BOS members like syllabus, content, study material all are incorporated and changed the syllabus and content. The Certificate Courses started in the department like Speakfast English, Chinese, and FDP Speak English Better.

Following members were present for the online room meeting-

- |                        |          |  |
|------------------------|----------|--|
| 1. Dr. Anuja Jadhav    | chairman |  |
| 2. Dr. Sachin Bhandare | member   |  |
| 3. Dr. C. A. Dawane    | —        |  |
| 4. Dr. Veenita Kaur    | AEN      |  |
| 5. Dr. D. N. More      | VCU      |  |
| 6. Dr. A. Lokhande     |          |  |
| 7. Mr. Harshad Munge   |          |  |



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8. Mr. Rahul Athwale -

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Patil

9. Dr. Sambhaji Patil

10. Mr. Kishor Patil

*[Signature]*  
Kaliy

11. Mr. Krishna Deshmukh -

*[Signature]*

12. Dr. Sachin Kale

*[Signature]*

13. Mr. Mahesh Kumbhar

*[Signature]*

14. Dr. Abhijeet Bhandwalkar

*[Signature]*  
Abhijeet







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Faculty of Arts

Board of Studies : English

18/04/2022

The BoS in English meeting was conducted online on 18/04/2022 on platform Zoom at 2:00 pm. The BoS meeting was called to discuss about UG I & PG I syllabi.

Dr. Anuja Jadhav, the BoS chairman, welcomed all the new BoS members. The chairman mentioned the previous minutes of the BoS meeting. Introduction of the meeting was done by Dr. Sathin Bhandare and also read out the Communicative English syllabus of UG I & II as well as the titles of PG I and BA I, II, III approved by the previous BoS, the same was also approved by the current BoS.

Discussion : — In this BoS meeting, the new members of BoS discussed on the UG I & PG I year syllabus. Regarding Communicative English-I, the members of BoS thoroughly discussed and suggested some points, topics and titles. Dr. Shibani Manu and Dr. Nikam Sir suggested to continue the module system design for UG I & II year compulsory i.e. Communicative English for UG I & II year classes. They also suggested that, the content should not be repeated in the syllabus. In module system, in every sem, the students should take 4 modules out of 5 modules presented for their study. The BoS members also suggested some new titles for Core Courses.

PGI year's titles also decided to keep in the



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Syllabus. ~~Every~~ The structure of B.VOC FY has changed from 100 marks to 50 marks.

Minutes :-

- The BoS members study the previous meetings minutes
- Approval taken from BoS members to implement agewise syllabus for PG I
- module system started for UG I year & UG II year CE
- BAI, II & III year core courses (optional English) Syllabus which was genrewise has been shifted to Era/age wise
- module Business Communication has been renamed as Corporate Communication as per the suggestion given by Dr. Nikam Sir
- New literatures in English should be included rather than Commonwealth literature.
- while designing the modules of UG I & II CE care should be taken that content of the grammar topic would not be repeated.
- while framing the syllabus local needs should be taken into consideration. - Shibani Dubey mam
- Dr. Sami focused on including practical parts of L.SRW.
- Dr. Nikam suggested to focus on the content of SET/MET Examinations & should be included in the PG I Courses.



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Action Taken Report :-

The new BOS members were actively participated in the meeting and discussed as per the agenda. The BOS members gave sanction for the UG I & II as well as PG I syllabus. UG I & II year, moduled system incorporated and for PG I - Age wise syllabus implemented. Also age wise syllabus is designed for UG I - Core courses.

Added good things / contents from the old syllabus while designing new syllabus for UG & PG. I

Decision has been taken to publish book on CE for UG I and II year separately.

Following members were present for the online Zoom meeting —

1. Dr. Anuja Jadhav	Chairman	
2. Dr. Sachin Bhandare	Member	
3. Dr. Sachin Drashelkar Dawane	Member	
4. Dr. Sachin Kale	Member	
5. Dr. Abhijeet Bhandwalkar	Member	
6. Mr. Krishna Deshmukh	Member	
7. Mr. Kishor Patil	Member	
8. Dr. Prashant Mothe	Member (P.G. Alumni)	
9. Dr. Sudhir Nikam	Member	
10. Dr. Atmaram Gangane	VC N	
12. Dr. Shibani Dubey	Member	
13. Dr. Sami Siddiqui	Member	
14. Dr. Sambhaji Patil	Member	